

Wiltshire Scouts @ **LONGLEAT**

PARTICIPANT HANDBOOK



www.wiltshirescouts.org.uk/longleat/

WELCOME

It gives me great pleasure to welcome you to Longleat 2013, Wiltshire Scout County's first County Camp for many years. You are one of about 1800 members of the Scout Movement camping or visiting this weekend.



The organisers have work tirelessly for more than a year to put together an amazing opportunity for you all to have a brilliant time. There will be opportunities to get involved in many exciting Scout activities which could lead to badges and awards as well as visiting some of the Longleat attractions.

County events are a real opportunity to meet and share experiences with fellow 'Scouts' across the County and beyond and I am sure you will make new friends who will remain so for the rest of your life.

Whether you are our youngest Beaver Scout or our oldest adult leader I wish you all an enjoyable camping experience and look forward to meeting many of you during the weekend.

Olwen Brockway
Camp Leader



*This booklet is designed to help you with essential items of information at the camp. Please also check the website and with your Sub Camp Leaders for the very latest information. If you have any queries during the event, visit the HQ or call on **07858 067040***

Enjoy the camp!

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ADDRESS

The address for the campsite is:

Park Hill Scout Camp, Longleat Estate, Warminster, Wiltshire, BA12 7NW.

<http://www.longleat.co.uk/plan-your-visit/how-to-find-us>

Please be aware that Sat Nav directions will not be accurate- the postcode takes you to a location 2.5km from the actual campsite.

ENTRANCE

ALL traffic coming to the event should use the site entrance at Grid Reference ST 832 431. This is 250yds south west of the main public entrance to the Safari Park (which **NO** event traffic should use). The campsite entrance will be manned and clearly signposted-keep an eye out for the camp logo as you approach from the North/ South.



ARRIVAL

Kit can be dropped off at the site and stored in a barn on Thursday 13th June if required. Groups, ESUs and Networks can begin to set up their designated areas from 12:00pm on the Friday. Young People can arrive from 17:00pm onwards.

A one way system will be in operation. Please ensure that you follow the directions provided to help us minimise any traffic problems. The speed limit on site is 5mph.

CAR PARKING / DROP OFF & PICK UP

The Car Park at the southern end of the site is for vehicles staying the entire weekend. All vehicles on site should clearly display their vehicle pass ([Available](#) from the website), which will enable us to easily contact drivers if required. Please follow the instructions of the staff on the car park, who will park you as conveniently as possible. The laybys are for vehicles which will only be on site briefly to pick up or drop off participants. They are a short walk from the camping field, which needs to be kept clear of large volumes of traffic for safety reasons.

Day visitors should follow the instructions of the marshals, who will direct them to the best location depending on the time of arrival.

SUB-CAMPS

There will be seven participant sub-camps and one staff sub-camp; these are being looked after by Campsite Manager John Wyeth and his team. Your group will have been allocated a specific space by the Sub Camp Leader in advance of your arrival. The Sub Camps will each have a main theme colour to decorate their District gateway and boundaries with. Speak to your SCL for more information on this.

COLOUR	DISTRICT	SUB CAMP LEADER
Red:	Salisbury and South	Graham Murrell
Yellow:	North East Wiltshire/ Exeter	Stephen Ball
Green:	Mid Wiltshire	Keith Bennett
Blue:	Swindon Ridgeway	Bob Biggs
Orange:	Swindon North	Trevor Jenks
Violet:	Wiltshire West	Christine Broom
Indigo:	Wiltshire North	John Islip
Black:	Staff	Kelvin King

MEDICAL FORMS

Please ensure that every CAMPER has filled out two copies of the event medical form ([Available](#) from the website). One copy stays with the Group, and the other is held by the First Aid team. These should be passed on via the Sub Camp Leader on arrival.

SIGNING IN

Upon arrival each Group/ ESU/ Network will have a sign in pack ready for them. This will contain items such as wristbands, event badges, Safari Drive timings, contact cards and other information sheets. CAMPERS will have these collected for them by their Sub Camp Leader during a briefing meeting on Friday. DAY VISITORS will collect these from the event marquee at the attractions. Please check the quantities inside are correct, and report any discrepancies to the Camp HQ.

UNIFORM

Uniform should be worn for arrival and departure. It can also be worn at the opening ceremony and flag break on Saturday morning. When at the attractions please ensure that you are at least wearing your neckerchief, and that it is visible at all times.

WEATHER

Despite some of the Leaders working at the Met Office, we are unable to pre-order the weather! Our wet-weather programme will be same as the dry programme, so please be prepared and dress for the conditions. We will all have a fantastic camp whatever the weather!

STAFF

We're lucky to have a great team of volunteers supporting us as Event Staff in a variety of roles from Security to Entertainments to Toilet Cleaning. Event Staff have County Camp polo shirts and Hi vis jackets. Please speak to them if you have any problems during the event.

LEAVING THE SITE

Anybody going off site must let their Sub Camp Leader know when they leave / return.

LIGHTS OUT/ NOISE

We request that noise is kept to minimum after 10pm and we expect quiet from 11pm. For everybody's comfort can we please ask that musical devices, generators, and anything else that generally makes a noise is switched off until 07:00am

TRANSPORT

Coaches will be making shuttle runs between the campsite and attractions at the beginning and end of each activity period, as an alternative to the 1 mile walk. Those with their own minibuses may wish to use these instead of queuing for the coaches, which are likely to be very busy at peak times.

ADDITIONAL ACTIVITIES

As well as the attractions on offer at the Safari & Adventure Park, there are loads of [opportunities](#) to complete some or all of the requirements for activity badges. Activities on offer include:

Camp Radio

Ever fancied having a go at being on the air? A team of experts from all over the country will be giving every section the opportunity to take part in workshops in small groups of about 5, making their own radio programs over half an hour! These will be available to listen to both on the camp and via their website www.scoutradio.org.uk/

Photography Competition

During the event, all ages (including leaders!) have the chance to take part in a wildlife photography competition; with the top entries from each age group will be made into a commemorative calendar post event. This also completes some of the requirements for activity badges. For full rules see the 'activities' section of the website.

Forester Badge Workshop

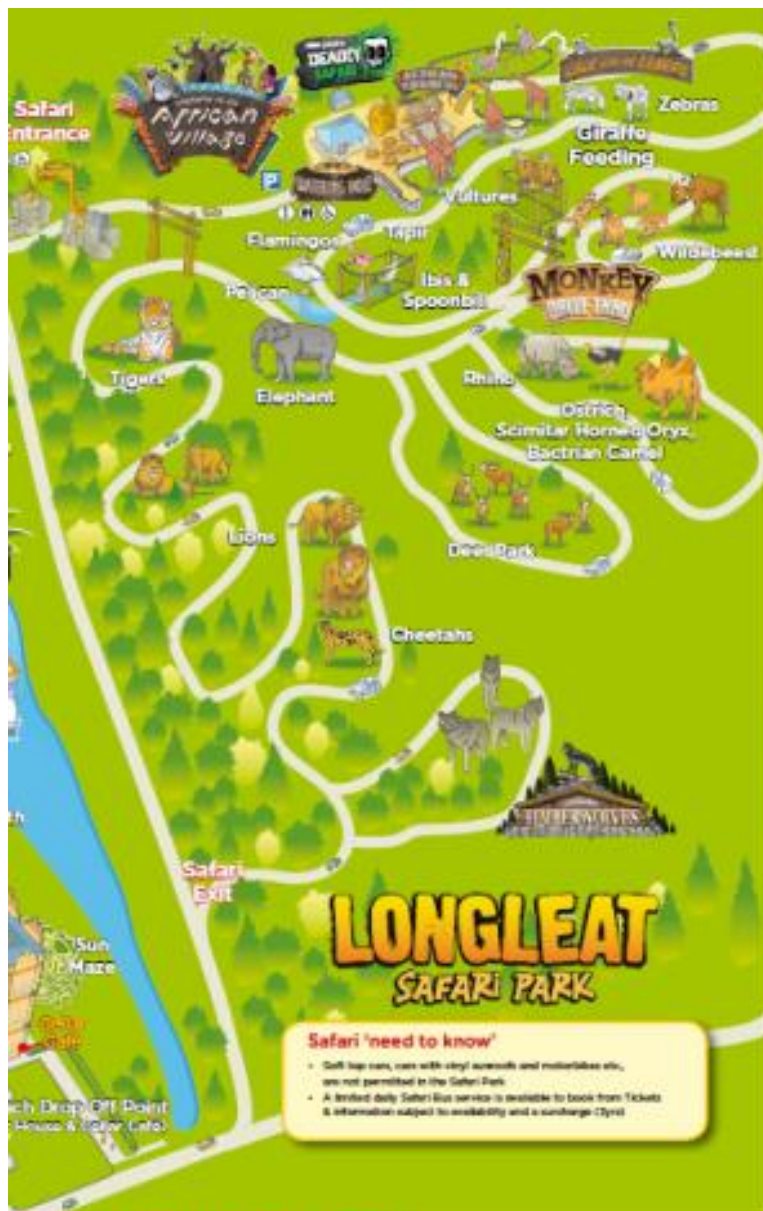
Open just to the Scout section, this pre-booked activity will complete all the requirements for the Forester's badge.



Explorer Chill Out Area

The camp organisers understand that Explorers may wish to congregate away from the younger age groups. A Chill Out area has been set up in the forest to the east of the sub camps, so that noise does not affect the younger sections. Explorers are encouraged to bring hammocks, deck chairs etc.





FANTASTIC EVENTS COMING IN 2011



Sunday 31st March & Monday 1st April



Friday 29th March - Sunday 7th April

Adventure Park Attractions

Adventure Castle	2
Animal Adventure	2
Bat Cave	2
Deer Valley	2
Deadly Challenge	2
Family Region Exhibition	2
Hunters of the Sky	2
Jungle Express	2
Jungle Cruise	2
Jungle Kingdom	2
King Arthur's Heron Maze	2
Longleat Hedge Maze	2
Longleat House	2
Meet My Ancestors	2
Monkey Temple	2
Motion Simulator	2
Peppercorn Pot Village	2
Teacup Ride	2

Shops

- Nature's Kingdom - Out of the Wild
 - Jungle Express Shop - African Traders
 - Your Link to History
 - Lord Bath's Old Sweet Shoppe
 - Gifts & Treasures - Lady Bath's Shop
 - Victorian Kitchen Shop
- All our shops are fully accessible

Food & Drinks

- Pizza Piazza - Watering Hole
 - Tropical Storm Cafe
 - The Orangery Cafe - Cedar Cafe
- All our food & drink outlets are fully accessible

Accessibility Codes

Accessible to pushchairs	2
Accessible to an independent wheelchair user	2
Accessible to a wheelchair user with assistance	2
Accessible to someone with mobility difficulties but able to walk up a maximum of 3 steps	2
Totally accessible	2

Safari 'need to know'

- Self help cars, cars with vinyl seats and motorbikes etc, are not permitted in the Safari Park
- A limited daily Safari bus service is available to book from Tickets & information subject to availability and a surcharge (1yr)

RE AT LONGLEAT.CO.UK

Longleat reserves the right to close to the public, withdraw any attraction, alter times, prices and events or services without notice.

Wiltshire Fire & Rescue Service

1,800 scouts in one place... what could possibly go wrong? Wiltshire's fire fighters obviously think a lot, as they'll have a presence at the camp for most of the weekend! All ages will have an opportunity to watch displays, look around the equipment and ask questions, ticking off sections in certain badges.

Explorer / Network Slip 'n' Slide

Older sections, pack your swimming trunks! On Sunday morning there will be a slip 'n' slide activity using fire engine hoses, as well as an opportunity to talk about staying involved in Scouting through College, University and beyond!

Leader Training Module validations

On Saturday and Sunday there will be members of the training team in the event marquee at the attractions, to answer any questions and to assist any leaders wishing to complete validations.

Young Leader Presentation

On Saturday afternoon there will be a Young Leaders presentation for Leaders in the event marquee, explaining the Young Leaders role within the sections.

FREE TIME

On Friday, time has been left vacant on the programme in the evening. This ensures that Beavers (who can only stay one night) do not miss out on anything, and also gives Groups or Districts time to organise their own activity if they wish. This can be anything from a treasure hunt to a volleyball match. We have in total over 150 acres of open field and mature woodland on the site, so if you want to book an area for an activity, email longleat@wiltshirescouts.org.uk. Adventurous activities require a risk assessment to be provided to organising team.

EVENING ENTERTAINMENT

On the Saturday night, evening entertainment will include a campfire for all sections (which District will be the loudest?!), and a disco in the forest for Older Scouts, Explorers, and Network. Please note this will contain flashing lights and smoke.

CAMP FACILITIES

HQ Centre

Located next to the farmhouse in the south west corner of the Sub Camp field, the HQ is the nerve centre of the camp. This is the place to come if you have any queries during the event, or need to find a member of the staff team.

Camp Shop

Salisbury scout shop will be selling items of kit and uniform normally available at scout shops. To reserve and collect specific items, please email julie.king@wiltshirescouts.org.uk. Payment by Cash, cheque or card.

First Aid

We have a dedicated First Aid team for the weekend, made up of medical professionals. They are located at the Camp HQ in the south west corner of the campsite, and will be covering all activity areas. The Safari & Adventure Park also has a number of trained members of staff based at the attractions.

Should you have any additional needs (especially if it is not listed on your medical form), please inform the First Aid Team. They will treat all information with utmost confidence.

The First Aid team are providing a service, however this should not prevent any suitably qualified person from acting where they are competent. Please report all incidents to the team to ensure we keep clear records.

World Scout Moot Contingent

Wiltshire Scouts is proud to have had five of its 18-25 year olds selected to represent the UK at the World Scout Moot in Canada this summer. They each need to fundraise in the region of £3,000 to pay for flights, fees, kit and training weekends. At the camp they will be selling badges and running a tuck shop to help get them closer to their targets. ***A small amount of spending money is therefore a must!*** They will also be running a questionnaire competition to be completed during the weekend, with some great prizes for the winners. These only cost 50p each, and sheets can be pre ordered by leaders (email longleat@wiltshirescouts.org.uk) or picked up from the camp shop.

WATER, ELECTICITY & LIGHTING

Water is provided from taps and a water cube in the SW corner of the campsite, and from strategically placed water bowsers (kindly provided by Wessex Water and 1st Purton & Lydiard). Please note that once the bowsers are empty, the only sources of water are the taps and cube, so try and avoid wasting it to save everyone a longer trip! It is also suggested to bring containers pre-filled (to save on queuing on Friday).

As a green field site, there is no access to power for charging mobile phones, fridges, hair straighteners etc. Generators can be used during the day, but please ensure you have the correct safety equipment, fuel is stored properly, and be mindful about noise and exhaust fumes.

Various forms of lighting will be used in the central areas of the campsite, including floodlights, solar lights and glow sticks. Participants are asked not to play with these, however tempting it may be!

GAS

In the packs given to each camping group on arrival, there will be a gas warning sign. Where gas bottles are being used, this should be fixed to the outside of tents & marquees so that their locations can be immediately identified by the emergency services.



FIRES & SMOKING

Before lighting, the location of open fires must be agreed with the Campsite Manager or a member of the Organising Team. Open fires are not permitted in any of the Sub Camp areas.

Smoking is only allowed in designated areas (In accordance with POR). We would ask all adults to refrain from smoking whilst in view of young people. Please discard of smoking materials responsibly.

WASTE & RECYCLING

Groups are responsible for clearing their individual camping areas and shared areas within their Sub Camps. Please help us by tidying the site whilst you walk around. A skip is provided at the north of the site. Please only put knotted black bags into this. Providing recycling for the event was unfeasible, so please take recyclables home where possible. Waste water pits can be dug, but must be filled in afterwards.

PHOTOGRAPHS

There will be many photographs and video images taken by participants as well as our own photographers. We will adhere at all times to the policies of the Scout Association and the images will be chosen to reflect the values of Scouting. Whilst we have no control over images taken by other participants and recognise that it will be difficult to keep children out of photographs of large groups, if you do not wish to be included in any official photographs, please make your wishes known to our photographers at the time they are taking photos, we will do our best to keep them out of any published photographs. Photographs taken by our photographers will be available to buy during and after the event from <http://www.photoboxgallery.com/> Any group that wants a group photograph taken should contact the HQ Centre. Please do not leave this until the Sunday as there is a limit to the amount of photographs we can take in a day.

LOST PROPERTY

If you find any lost property or are looking to find something you've lost, please come and see us in the HQ centre. Please remember to name items of kit. Please note that any items that are not claimed four weeks after the event will be disposed of.

DEPARTURE

Please ensure that your personal equipment and camping area is cleared by 19:00 on Sunday. Please remove all litter and rubbish from your camping area. Any assistance you can give to helping clear the site would be appreciated.

EMERGENCY PROCEDURE

Emergency Contact number for the event is **07538 384477**

****This should only be used to report emergencies to the organisers.
It is NOT for general enquiries****

In the event of an emergency please be mindful of the following:

- **Be safe – Do not take unnecessary risks**
- **Raise the alarm – Make sure everyone knows**
- **Get to the Muster point – Ensure everyone gets there**
- **Keep roadways clear for Emergency Vehicles**
- **Report missing persons and await further instructions.**

Muster point: Each Sub Camp has a primary muster point in one of three locations (see map). If the location or route is not safe, the Organising team will rapidly redirect you to a more suitable area.



Please help us to make all campers aware of the situation and keep calm. The Organising Team and Staff Team will coordinate the response and give further instructions. If you or someone else dials 999, please notify the HQ Centre via a staff member immediately so an appropriate response can be undertaken. Do not stray from the Muster point unless you have been given instructions to do so.

Legend

Wiltshire Scouts @ Longleat 2013

Smoking Area	Evacuation Point	Staff camping	telegraph poles	Swindon North
Campfire	Explorer Chill out area	Toilets	Gateway	Exeter & North East Wilts
Car Parking	First Aid	Trailer parking	Path	Mid Wiltshire
Coach Stop	Leaders Drop In	Urinal	Overhead_wires	Swindon Ridgeway
Disabled toilet	Overflow Car Park	Waste Disposal	Roadway	North Wiltshire
Disco	Scout Shop	Water	Arena	West Wiltshire
			Salisbury	

PROGRAMME

The Safari & Adventure Park opening times are 10:00- 18:00, unless otherwise publicised. A full list of all the Longleat attractions and events with timings can be found [on the website](#). During the event, it will be available from the HQ Centre and the Event Marquee.

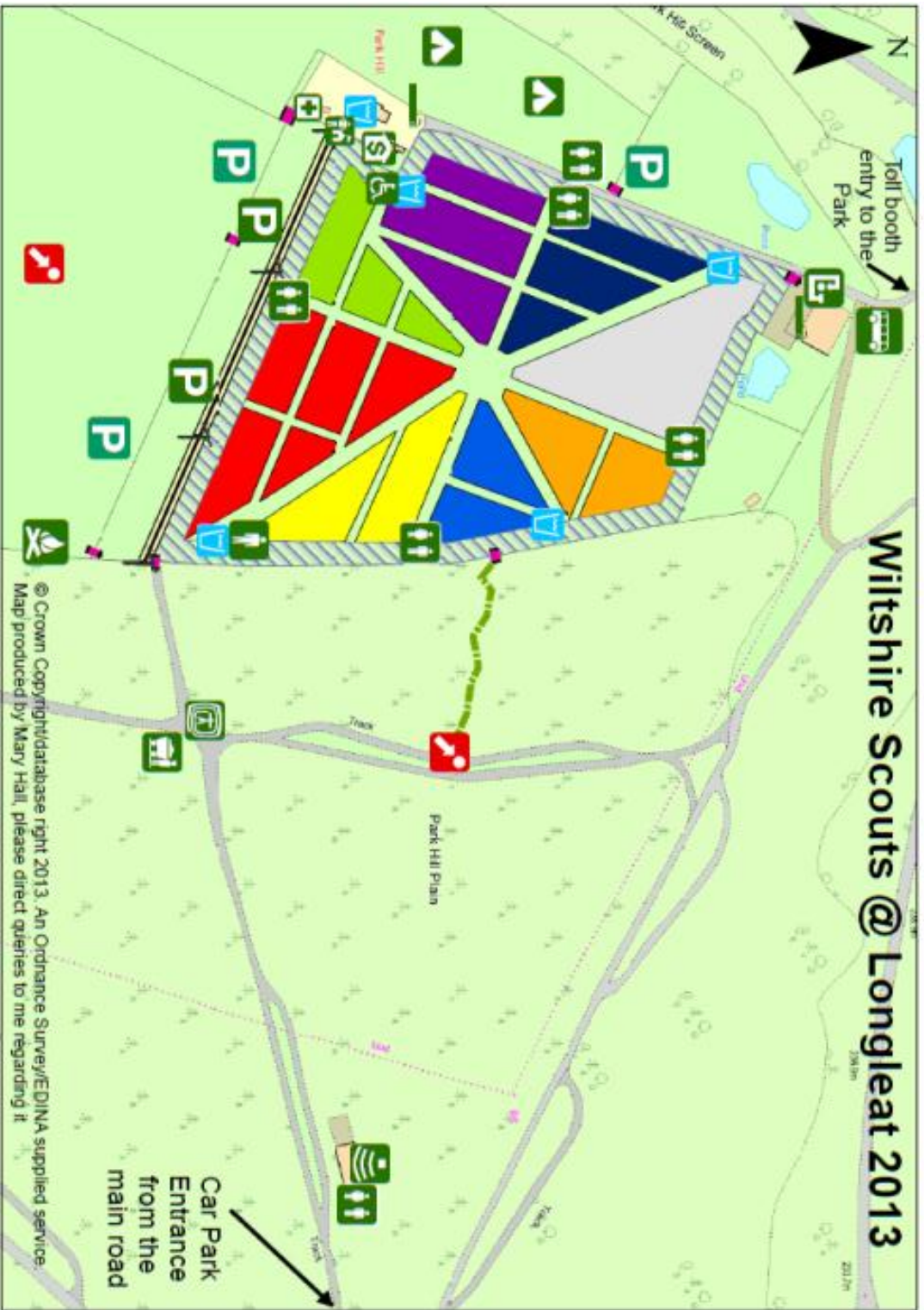
If you have any questions before the event, email: longleat@wiltshirescouts.org.uk

SAFARI DRIVE

Coaches are running trips around the Safari Drive for anyone who doesn't have their own transport. Time slots for these will be pre allocated, and can be found in the sign in pack. The buses will depart from the Event Marquee (between Tropical Storm café and main car park).

Friday											
06:00	08:00	10:00	12:00	14:00	16:00	18:00	20:00	22:00			
		Site setup			Group Setup			Arrival and evening meal		Free time	
Lights Out										Lights Out	
Saturday											
06:00	08:00	10:00	12:00	14:00	16:00	18:00	20:00	22:00			
Lights Out	Breakfast	Flag break/ depart	Activities				Evening Meal	Flag down & Evening entertainment	Lights Out		
Sunday											
06:00	08:00	10:00	12:00	14:00	16:00	18:00	20:00	22:00			
Lights Out	Breakfast	Flag break/ depart	Activities				Pack Up & Depart		Lights Out		

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Map produced by Mary Hall, please direct queries to me regarding it